

Get a custom fit for your research needs

To get to the materials you need more quickly and complete your online research more efficiently, you can customize your LexisNexis® research experience at www.lexis.com in a number of ways.

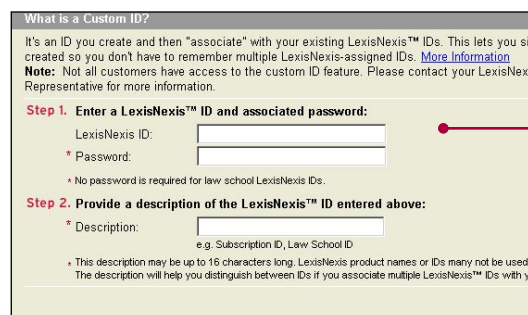
Here's how:

Create a LexisNexis Custom ID

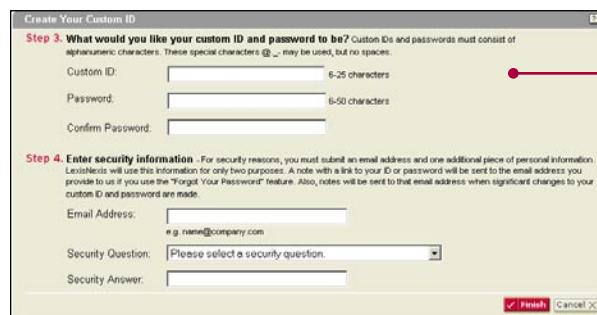
LexisNexis Custom ID lets you create an easy-to-remember alias that you enter in place of any of your LexisNexis IDs. All you need to remember is your custom ID. Once you're online, it's easy to know which ID you're using (because it will appear in the menu bar), to switch between IDs during your research session, and to change your Custom ID setup.



To set up a Custom ID, just click the **Create a Custom ID** link in the sign-on box on the main www.lexis.com screen.



Enter your LexisNexis ID, password, a description, and click **Next**.



Enter the Custom ID you wish to create, assign it a password, and confirm the password. Then enter your e-mail address, select a security question, provide the answer, and click **Finish**.

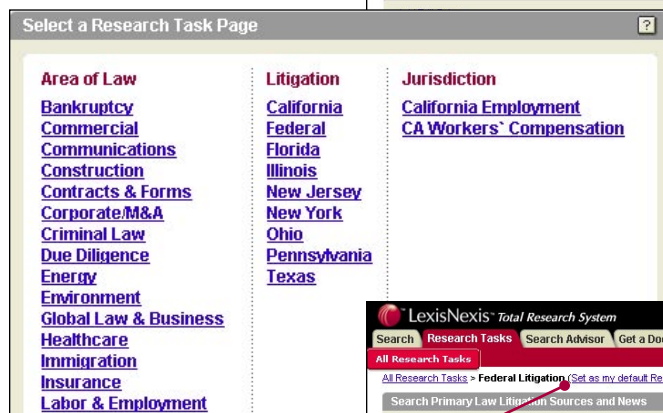
You're all set! Use your Custom ID next time you sign on.

From the sign-on screen or when you're online, you can use **Custom ID Manager** to:

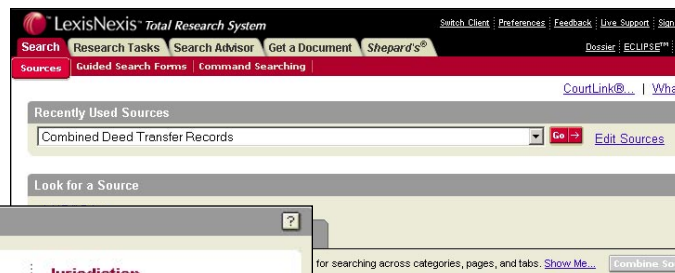
- select a default ID to be in effect each time you sign on
- view a Custom ID summary, including any associated IDs
- disassociate a LexisNexis ID from a Custom ID
- edit LexisNexis ID descriptions
- print ID cards

Select a default LexisNexis® Research Tasks page

To get to your favorite sources more quickly, you can choose your most commonly used LexisNexis Research Tasks page to appear automatically any time you select the Research Tasks tab. First, go to that page by clicking the **Research Tasks** tab and choosing it from the list.



Then just click the **Set as my default Research Tasks page** link.

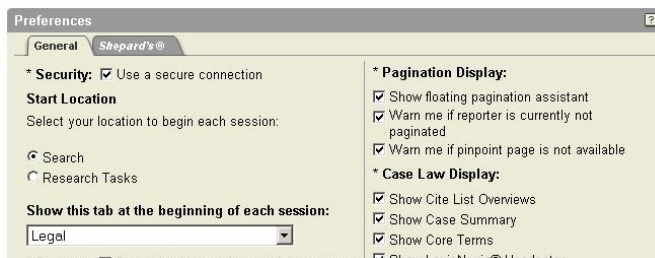
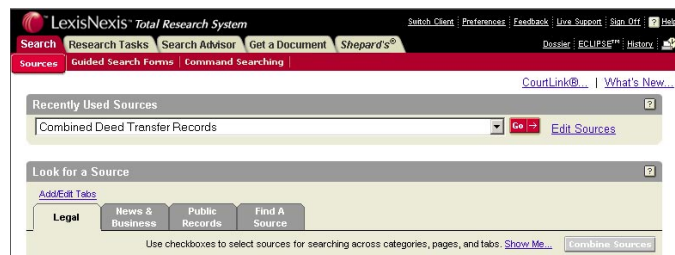


Select a start location for your research

You can choose to begin each research session at either of two LexisNexis® Total Research System screens—**Search** or **Research Tasks**. Choose the one that's most convenient for you. Just click the Preferences link in the top right-hand section of the screen.

Then click the button next to the location you wish to select and click **Set**. Your selection will take effect immediately.

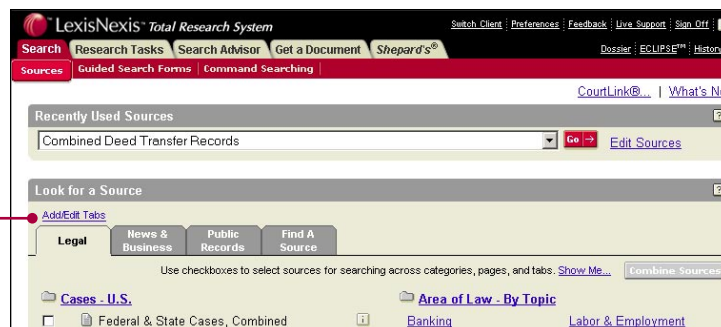
NOTE: There are a number of other ways you can customize your LexisNexis research experience via the **Preferences** link. Click the **General** and **Shepard's®** tabs to see how.



Add and edit jurisdictional or area-of-law tabs

By default, you'll see four tabs—Legal, News & Business, Public Records, and Find a Source—when you sign on to the LexisNexis services at www.lexis.com. If you choose, you can add other tabs—either jurisdictional or area-of-law—to help you move quickly to the sources you need most frequently.

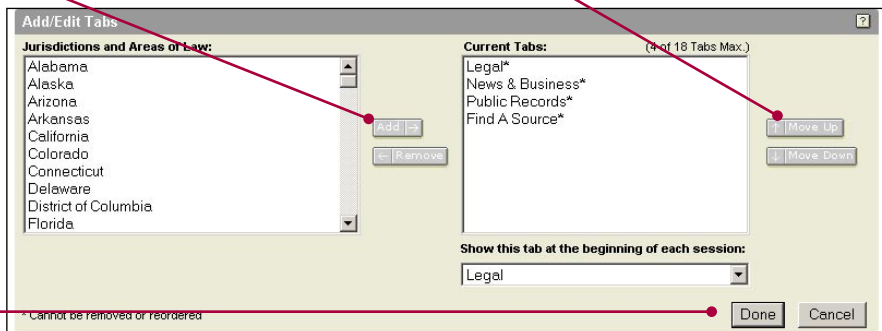
First, just click the **Add/Edit Tabs** link that appears just above the Legal tab.



Second, choose a tab from the left window and click **Add**.

Third, once you've added as many tabs as you like, you can change the order of the tabs you added. Select any tab from the list in the right window and click **Move Up** or **Move Down**.

Finally, you can choose the tab you would like to appear at the beginning of your research session. Once you've made all your selections, click **Done**.



If you have questions, please contact your LexisNexis account representative or call LexisNexis Customer Support at 1.800.543.6862.